

Appendix A

CAPITAL MONITORING REPORT AT 30 SEPTEMBER 2017

Portfolio Member	ORIGINAL BUDGET	CARRY FORWARDS	SUPPLEMENTARY ESTIMATE	REVISED BUDGET	ACTUALS YTD	COMMITMENTS	MANAGERS PROJECTED OUTTURN	MANAGERS PROJECTION TO REVISED BUDGET
Cllr Francis - Housing	184,300	15,000	287,700	487,000	(348,832)	6,500	423,934	(63,066)
Cllr Gething - Environment & Compliance	1,157,700	64,600	500,000	1,722,300	348,870	109,102	1,202,900	(519,400)
Cllr Barnard - Planning and Economic Development	1,236,600	56,200	-	1,292,800	28,727	-	1,251,600	(41,200)
Cllr Harvey - Leader	207,257,000	94,500,000	-	301,757,000	62,146,806	155,834	294,960,000	(6,797,000)
Cllr Mitchell - Corporate Management	441,000	221,800	-	662,800	101,338	150,102	696,700	33,900
	210,276,600	94,857,600	787,700	305,921,900	62,276,909	421,537	298,535,134	(7,386,766)

Appendix B

CAPITAL MONITORING REPORT AT 30 SEPTEMBER 2017

Portfolio Member / Service Head	Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Revised Budget	Actuals YTD	Commitments	Managers Projected Outturn	Managers Projection to Revised Budget	Comments
<u>Housing Investment Programme</u>											
<u>Cllr Francis - Housing</u>											
D Ashman & K Sinclair	40203	Disabled Facilities Mandatory	644,300	-	287,700	932,000	358,436	-	932,000	-	
D Ashman & K Sinclair	40204	Disabled Facilities Discretion	29,600	-	-	29,600	98	-	29,600	-	Expenditure expected in the latter part of the financial year
		Less Specified Capital Grant	(644,300)	-	-	(644,300)	(707,366)	-	(707,366)	(63,066)	
		Net Cost of Disabled Facilities Grants	29,600	-	287,700	317,300	(348,832)	-	254,234	(63,066)	
D Ashman & K Sinclair	40209	Home Improvement Agency grant	81,000	-	-	81,000	-	-	81,000	-	Expenditure expected in the latter part of the financial year
		HIA Funding	(26,300)	-	-	(26,300)	-	-	(26,300)	-	
		Total	54,700	-	-	54,700	-	-	54,700	-	
Total For HIP			84,300	-	287,700	372,000	(348,832)	-	308,934	(63,066)	
<u>Other Capital Programme</u>											
<u>Cllr Francis - Housing</u>											
D Ashman & K Sinclair	42044	Community Bulding Grant Scheme	25,000	-	-	25,000	-	-	25,000	-	This scheme is highly unlikely to be continued due to Surrey County Council cuts which they announced recently. However, these funds may be available for alternative capital projects administered via Grant Panel
		Total	25,000	-	-	25,000	-	-	25,000	-	
Sandy Muirhead	42013	Civica EDMS&Locata Integration	25,000	-	-	25,000	-	6,500	25,000	-	This project is ongoing and linked to Civica upgrade which should be completed by December 2017 subject to agreeing terms & conditions with Civica (Deputy Group Head Housing is progressing this) and then expected to progress & complete Locata by March 2018.
Sandy Muirhead	42015	Landlord Guarantee Scheme	50,000	15,000	-	65,000	-	-	65,000	-	Now looking to link to Civica System & building finance link via Integra. Project is expected to be completed by end of this financial year subject to housing teams, Customer Services and Finance being able to meet deadlines especially around testing
		Total	75,000	15,000	-	90,000	-	6,500	90,000	-	
<u>Cllr Gething - Environment & Compliance</u>											
Jackie Taylor	41026	Laleham Park Upgrade	200,000	-	-	200,000	-	-	-	(200,000)	This project is underway with building proposals at pre planning stage and expected to be completed during 2018/19
Jackie Taylor	41030	Hengrove Park	-	14,600	-	14,600	-	-	14,600	-	Further review will take place in November 2017 to ascertain what is still required in the park. It is expected that will be completed by end of this financial year
Jackie Taylor	41322	Bridge St Car Parking Machines	25,000	-	-	25,000	18,515	7,863	25,000	-	Machines have been installed. Partial payment is still outstanding.
Jackie Taylor	41502	Refuse/Recycling Vehicles	225,000	-	-	225,000	165,660	750	237,000	12,000	Project has nearly complete as all vehicles have been delivered. there are still payments outstanding
Jackie Taylor	41505	GroundsMaintenanceProject	-	-	500,000	500,000	107,940	18,528	500,000	-	Procurement is underway and project is expected to be completed by end of this financial year
Jackie Taylor	41506	Spelride Bus Replacement	-	-	-	-	(6,755)	-	-	-	Payment accrued in the previous year is expected to be made during this financial year
Jackie Taylor	41609	Replacement Multi Use Vehicle	80,000	-	-	80,000	-	53,257	80,000	-	Procurement is underway and the project is expected to be completed by end of this financial year
Jackie Taylor	41610	Miniature Railway Staines park	15,000	-	-	15,000	-	13,805	15,000	-	This project is completed waiting for the payment to be made.
Jackie Taylor	41620	Wheelie Bins	50,000	-	-	50,000	49,630	6,203	50,000	-	Bins will be ordered throughout the financial year depending on need as & when identified
Jackie Taylor	41624	InstallElecVehicleChargePoints	15,000	-	-	15,000	13,080	-	13,100	(1,900)	This project is completed
Jackie Taylor	41625	TothillCarParkLightingUpgrade	30,400	-	-	30,400	-	-	30,400	-	Currently all the quotes are being looked at. Trial run of three different types of LEDs. Lux levels have taken place. Next stage is to expand the trial working towards the whole car park. The project is expected to be completed by end of this financial year

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Jackie Taylor	41626	GreenoDayCenLightingUpgrade	10,800	-	-	10,800	-	-	10,800	-	Work is in progress and this project is expected to be completed by end of this financial year
Jackie Taylor	41627	Solar PV For Staines Comm Cent	25,000	-	-	25,000	800	-	-	(25,000)	Currently all the quotes are being looked at and considered. This project may not be completed until 2018/19 and the funding may need to be requested to be carried forward
Jackie Taylor	41628	Parking Service Vans	20,000	-	-	20,000	-	-	-	(20,000)	The suitable Electric or hybrid vehicles are not available until next financial year. However, in the interim the research will continue for appropriate electric vehicles to suit the service. Budget may be requested to be carried forward or rephrased into next financial year.
Jackie Taylor	42027	Domestic Home Energy	30,000	-	-	30,000	-	4,920	30,000	-	Project is underway and expected to be completed by end of this financial year
		Total	726,200	14,600	500,000	1,240,800	348,870	105,327	1,005,900	(234,900)	
		20.5%									
Lee O'Neil	41314	Air Quality	24,500	-	-	24,500	-	-	-	(24,500)	The project is in progress with other priorities and expected to be completed by end of 2018/19. The balance of budget will be requested to be carried forward into next financial year
		Total	24,500	-	-	24,500	-	-	-	(24,500)	
Cllr Barnard - Planning and Economic Development											
Heather Morgan	41007	Stanwell Skate Park	-	-	-	-	(1,249)	-	-	-	Retention payment is expected to be paid in this financial year
Heather Morgan	41015	Runnymede Estates	55,600	-	-	55,600	-	-	55,600	-	Capitalised Planned Maintenance expenditure to be moved here at the end of the financial year
Heather Morgan	41622	Affordable Housing Opportunity	1,181,000	-	-	1,181,000	34,173	-	1,181,000	-	£0.7m is expected on Redevelopment of Churchill Hall and remainder on other projects as we will continue to look for the other opportunities and in touch with Registered Social landlords Partners
Heather Morgan	42017	Memorial Gardens	-	-	-	-	(2,926)	-	-	-	There are some retention payments are still due to Runnymede Borough Council
Heather Morgan	42033	Greeno Centre Car Park	-	-	-	-	(1,270)	-	-	-	Retention payment is still to be paid by end of this financial year.
Heather Morgan	42036	Towpath Car Park	-	56,200	-	56,200	-	-	15,000	(41,200)	Work relating to clearing the site and installing fencing around is expected to undertaken in this financial year
		Total	1,236,600	56,200	-	1,292,800	28,727	-	1,251,600	(41,200)	
Cllr Harvey - Leader											
D Ashman & K Sinclair	42045	Ward Grants	260,000	-	-	260,000	77,969	-	260,000	-	Applications are being processed. Potential for under spend has not been established, possible further allocations by the end of financial year
Heather Morgan	42038	Acquisition of Assets	200,000,000	94,500,000	-	294,500,000	62,068,837	155,834	294,500,000	-	Expenditure has been incurred on acquiring two new sites i.e. 3 Roundwood Avenue and World Business Centre4. More expenditure is expected on acquiring further new sites during this financial year.
Heather Morgan	42011	Replace Council Accommodation	6,997,000	-	-	6,997,000	-	-	200,000	(6,797,000)	We are evaluating options for our office accommodation. There may be expenditure expected to carry out master plan study relating to the entire accommodation.
		Total	207,257,000	94,500,000	-	301,757,000	62,146,806	155,834	294,960,000	(6,797,000)	
Cllr Mitchell - Corporate Management											
Helen Dunn	43621	VDI	-	177,800	-	177,800	46,982	-	177,800	-	Work is currently in progress and expected to be completed by end of this financial year.
Helen Dunn	43003	New Software	20,000	-	-	20,000	7,314	22,006	20,000	-	Expenditure on various software enhancements throughout the financial year
Helen Dunn	43608	Other Hardware	30,000	-	-	30,000	3,100	-	30,000	-	Expenditure on various hardware enhancements throughout the financial year
Helen Dunn	43622	ICT Network	150,000	-	-	150,000	10,940	128,096	150,000	-	Project is in progress and expected to be completed by end of this financial year
Helen Dunn	43623	Peripheral Devices	3,500	-	-	3,500	-	-	3,500	-	Replacement tablet is required. The project is expected to be completed by end of this financial year
Helen Dunn	43624	Council Chamber Audio	-	-	-	-	32,882	-	33,900	33,900	Project has already been approved by MAT to go ahead and the initial installation of equipment has been completed. There are some goosenecks and a roaming mic are still required
		Total	203,500	177,800	-	381,300	101,218	150,102	415,200	33,900	

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Sandy Muirhead	43503	Agile Working	28,200	19,000	-	47,200	120	-	47,200	-	The project is quite wide ranging in terms of moving towards more agile working besides physical location and moves towards encouraging home working etc. it also covers review of change management and training needs for staff, analysing the current working patterns and learning lessons from trials. Plans are moving ahead at looking at better use of space in Knowle Green which then links to the agile working and technology used. The project is now progressing rapidly with views on future locations of the offices becoming more certain
Sandy Muirhead	43511	ScannersCorporateEDMS Roll out	31,000	5,000	-	36,000	-	-	36,000	-	Project is part of EDMS. The project is in progress and expected to be completed by end of March 2018
Sandy Muirhead	43512	Sharepoint redesign & Relaunch	70,000	20,000	-	90,000	-	-	90,000	-	This project is under review and will be integrated with other ICT projects and expected to be completed in this financial year.
Sandy Muirhead	43515	Corporate EDMS Project	108,300	-	-	108,300	-	-	108,300	-	Work on Phase II is being undertaken. Project is currently in progress linked to office moves and largely expected to be completed by end of this financial year subject to all services allocating resources to deal with archivable documents
Total			237,500	44,000	-	281,500	120	-	281,500	-	
<u>Cllr Gething - Enviroment & Compliance</u>											
Keith McGroary	41619	Small Scale Area Regeneration	620,000	-	-	620,000	-	275	50,000	(570,000)	Edinburgy Drive Parade has been completed and 3 more parads still to be upgraded as waiting for S278 agreement licence from Surrey County Council. No more funding for future projects of this type is available as funding from Suurey County Council has ceased.
Keith McGroary	41621	External Funding CCTV Enhancement	(310,000) 97,000	- 50,000	-	(310,000) 147,000	-	- 3,500	- 147,000	310,000 -	Meeting with Surrey Police & all Surrey Districts/ Boroughs took place recently to agree stragegic plan for CCTV tendering process now to proceed to identify Contractor to instal the system. Delivery is expected to be completed in this financial year
Total			407,000	50,000	-	457,000	-	3,775	197,000	(260,000)	
Total For Other			210,192,300	94,857,600	500,000	305,549,900	62,625,741	421,537	298,226,200	(7,323,700) #	
Total Expenditure			211,257,200	94,857,600	787,700	306,902,500	62,984,275	421,537	299,268,800	(7,633,700)	
Total Funding			(980,600)	-	-	(980,600)	(707,366)	-	(733,666)	246,934	
GRAND TOTAL			210,276,600	94,857,600	787,700	305,921,900	62,276,909	421,537	298,535,134	(7,386,766)	